

PTFA of Wittering Primary School

1st February 2024

ATTENDEES

Zoe Quinn, Alyana Moss, Charlotte Blake, Emma Jarvis, Alice Cunningham, Laura Allitt

APOLOGIES

Becky Sharman

AGENDA

1. Banking Update
2. Ideas for the rest of the year including dates pencilled in
3. Year 6 leavers hoodies
4. PTFA Cupboard and room
5. Facebook
6. AOB

Points Discussed	Action Agreed
Banking Update. Charity account application is with Natwest. It's been more than the 6 weeks it's meant to take for applications and still in review stage so far. Balance sheet needs setting up for fundraising and costs since October.	Zoe to chase for an update. Alice happy to set this up in Excel, Zoe to supply notes.

Year Ahead Events planned by Zoe and Alyana, pencilled in below with more detail to be added and future dates as we go through the year.	
<p>Thursday 15 & Friday 16 Feb - Donut and Cookie Stall</p> <p>500 Donuts and 200 free from Cookies to be bought.</p> <p>Both sold for £1</p> <p>Fruit Shoots and Cans to be on sale</p> <p>Bag up bird seed to be sold for 10p?</p> <p>Cash only event, while the bank account is unavailable.</p>	<p>Donuts to be sourced from Sainsbury, Alyana to contact the Bretton branch.</p> <p>Stall Volunteers Zoe, Alice and Laura both days Alyana Friday, possibly Thursday too. Emma Friday.</p> <p>Alyana to set up floats</p> <p>Zoe to request Becky creates a poster.</p>
<p>Friday 8th March - Mothers and Others Day Pop Up Shop</p> <p>Shop to be set up in school for the children to visit a class at a time to purchase gifts.</p> <p>Gift suggestions mentioned Reed diffusers, candles, Soap and Glory bath products, plants.</p>	<p>Zoe and Alyana to start shopping for gifts. Alice to check at Butters for plant options</p> <p>Letter to be sent out through school W/C 26th February. Zoe to supply.</p> <p>Volunteers and tasks to be discussed more at the next meeting.</p>
26th April - Spring Bingo Night 5-7pm	Bingo Booklets and gifts need to be purchased.

<p>Fun night of Bingo, with Miss Sutherill as the caller. Event to be ticketed, bought in advance to control numbers. Prize options for adults and children.</p> <p>Hot and cold drinks and snacks to be on sale.</p> <p>Prize suggestions included Easter eggs, Wine, Treats</p> <p>Some Bingo supplies in the PTFA room.</p>	
<p>14th June - Fathers Day Pop Up Shop</p> <p>Similar format to Mothers and Others Day</p> <p>Gift suggestions so far, socks and smellies</p> <p>An inclusive name needed for the event to be discussed later in the year. Suggestion so far 'My Super Hero'</p>	
<p>19th June - School Open Evening</p> <p>Pre-Loved uniform sale</p>	
<p>21st June - Non-uniform Day</p> <p>Rainbow raffle donation for the Summer Fete requested in exchange for non-uniform. A different colour for each year group.</p>	
<p>28th June - Summer Fete</p>	<p>Alice volunteered to start looking for donations</p>

<p>Ice Cream man to be booked. Stalls and attractions needed</p>	
<p>Year 6 Leavers Hoodies</p> <ul style="list-style-type: none"> • Becky has spoken to Lorraine who organised the order last year. Lorraine is happy to do this again this year if the same supplier is used. • Hoodies are to be ordered from Pinder's Schoolwear same as last year. • £10 contribution to be requested from parents/careers. 	<p>Last year's letter to be repeated, if a copy can be found or new version set up. Mrs Blake to ask the office, Zoe to write if old version unavailable</p>
<p>PTFA Room and Cupboard</p> <p>In need of tidy up to keep it safe. Quick tidy to be done Friday by Mrs Blake and Emma as there is an inspection. Thorough clean up next week. Uniform stock to be sorted on to rails.</p>	<p>Volunteers Wednesday 7th February 11:15 to 14:15 - Zoe, Alice and Laura Thursday 8th Feb 9am Zoe and Emma Friday - Alyana</p>
<p>Facebook</p> <p>Discussed the need to change our Facebook group to a public page. To give more visibility and make it easier to share news across the other community pages and thank those that help the school. Existing group could still be used for asking for volunteers on events.</p> <p>Zoe suggested reverting to the old name of Friends of Wittering Primary School, FoW for short. Instead of PTFA.</p>	<p>Laura to set up the page initially and set everyone as admin. Becky will continue to be main admin.</p>

All agreed.	
<p>AOB</p> <p>Alyana suggested making the pre-loved uniform more regularly available. A permanent shed in the playground could be bought to house it and open at drop off and pick up.</p> <p>Mrs Blake requested funding to book Word Monkey for the Autumn term. Cost would be £365. All agreed.</p> <p>Next meeting set for 29th February at 18:10 over zoom</p>	<p>Alyana to investigate shed options</p> <p>Zoe to email zoom invite.</p>